Shotton
PARISH COUNCIL

Clerk of the Council: MR. S. WARDLE

14 Claypool Farm Close, Hutton Henry,
Hartlepool, Co Durham, TS27 4QZ
Telephone: 01429 836793
Mobile: 07904 278889
E-mail: clerk@shottonparish.gov.uk
Web: www.shottonparish.gov.uk

Date: 18th February 2026

Dear Member,

You are hereby summonsed to attend a meeting of the Shotton Parish Council to be held at Shotton Community Hub, Bridge Road, Shotton Colliery DH6 2PQ on Monday 23rd February 2026 at 6.00pm for the purpose of transacting the following business:

Members of the public are invited to address the Council between 6.00pm and 6.15pm.

S Wardle
Clerk to the Council
A G E N D A

1. **TO ACCEPT APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 26th JANUARY 2026** (copy to follow)

4. **GROUNDSMANS REPORT**

5. **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS ON BEHALF OF THE PARISH COUNCIL**

6. **COUNTY COUNCILLORS' & DCC NETWORK REPORTS & UPDATE**

7. **SHOTTON PARTNERSHIP & SYC UPDATE**

8. **FINANCIAL MATTERS**
   i.Payments February 2026

9. **PLANNING MATTERS** (details previously circulated by email)

10. **PROGRESS REPORT OF THE CLERK**
    i. YIF Shotton Youth Centre Update
    ii. Assertion 10 Requirements (digital, data, accessibility & information governance requirements}
    iii. Clerk Recruitment Update & Council Interview Arrangements

11. **CORRESPONDENCE**

12. **DATE & TIME OF NEXT MEETING**
    The next meeting will be held on Monday, 30th March 2026 at 6.00pm at Shotton Community Hub

TO: All Members of Shotton Parish Council,
Durham County Councillors H Brown, L Taylor & L Penders
c.c. Public Notice Boards