THE MINUTES OF THE MEETING OF

THE SHOTTON PARISH COUNCIL

HELD ON MONDAY 28th OCTOBER 2024.

Present: Councillor R Hardy (Chairperson)
AW Bright, G Bright, L Cox, LA Hill, S Maitland,
M Parker K Wood

Apologies: J Bright I Cochrane, M Cooper, A Kelly, RB Lacey,
H Mountain, M Mountain
County Cllr. C Hood

TIME SET ASIDE FOR QUESTIONS/ISSUES RAISED BY MEMBERS OF THE PUBLIC

No Members of the public raised any matters

1888. **TO ACCEPT APOLOGIES FOR ABSENCE**

RESOLVED that the apologies for absence received on behalf of J Bright I Cochrane, M Cooper, A Kelly, RB Lacey, H Mountain, M Mountain and County Councillor C Hood be received and noted.

1889. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interested were received.
RESOLVED that, the information given be noted.

1890. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 30th SEPTEMBER 2024**

RESOLVED that the Minutes of the meeting held on 30th September 2024, a copy of which had been circulated to each Member, be approved, and signed by the Chairperson as a correct record.

1891. **GROUNDSMANS REPORT**

The Groundsman confirmed works were proceeding to plan and that the cleaning of the Cenotaph soldier had been successfully completed and just the painting of the plinth remained to be completed in readiness for Remembrance Day.
RESOLVED that the information given be noted.

1892. **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS ON BEHALF OF THE PARISH COUNCIL**

No meetings had been attended
RESOLVED that the information given be noted.

1893. **COUNTY COUNCILLORS' REPORTS**

No reports were provided due to both County Councillors being absent
RESOLVED that, the information given be noted.

1894. **SHOTTON PARTNERSHIP AND AAP UPDATE**

Councillor R Hardy provided a progress report on recent matters and covered the following items:

AAP

- DCC consultation on medium term financial plan
- DCC Youth strategy consultation looking at establishing a consortium
- Police report- 4 jailed for shoplifting in our area; only 4 places in East Durham able to sell fireworks plus 2 supermarkets; S59 notice applied to Shotton enabling confiscation of off road motorcycles
- Underspend on Fun & Food programme so opening up new applications

Partnership

- Free trip to Gateshead Baltic on 2 October
- Meeting with DCC regarding setting up a SERNs group
- Trip to Sunderland lights on 22 November

SYC

- The centre was closed last week due to ASB issues
- Meeting held with Youth Workers and Police also attended by the Clerk to address issues. An action plan had been put in place and Parish Council to re-affirm existing policy that Community Park is closed to the public other than authorised users from dusk.
- 6 level 6 youth staff will be working from March 2025
- Please support and vote for Co-op good cause

RESOLVED that, the information given be noted.

1895. **FINANCIAL MATTERS**

a) **Schedule of Payments**

RESOLVED that the cheques and payments read out and detailed by the Clerk for October 2024 be endorsed and approved for payment.

b) Income & Expenditure Report – April - September 2024

RESOLVED that the Clerk circulate the report by email once completed

1896. **PLANNING MATTERS**

RESOLVED that the DCC planning matters (applications, approvals, appeals and withdrawals) details of which had been circulated electronically to all Members, be received, and noted.

1897. **COUNCILLOR WORKING GROUPS AND COUNCILLOR ISSUES**

i. **Facebook Page for Shotton Parish Council - Cllr K Wood**

554 Followers .

RESOLVED that the information given be noted.

ii. **Remembrance Day Poppies - Cllr G Bright**

Lamppost poppies and displays were all out including Cenotaph, White City and Fleming Field. Members expressed their thanks to Cllr Gloria Bright and the Team for all their hard work, the displays were excellent

RESOLVED that the information given be noted

1898. **PROGRESS REPORT OF THE CLERK**

The Clerk reported on the following items:

i. ***YIF Community Outreach Youth Hub***

Work continued however the main emphasis was now on the revenue, youth provision side being commissioned through Shotton Partnership 2000 Ltd.

The query regarding contract retention monies (£25,087.72) having to be being paid within the YIF grant deadline of 31 March 2025 or held over to the due date of May 2025 was still awaiting clarification from SIB/YIF.
Costings for the MUGA floodlighting replacement was being sought potentially utilising remaining S106 monies and NHG from County Councillor Cochrane

RESOLVED that the information given be noted, the actions taken by the Clerk be endorsed and further developments be awaited.

ii. ***Clerk Additional Hours***

In October, 15 additional hours had been worked by the Clerk and some further hours would be required to deal with the ongoing work being undertaken with regard to the YIF grant, new payroll software, and new website.

RESOLVED that the information given be noted.

iii. ***Council Website & IT Matters***

The new .gov website with Parish Web & Host was almost ready to go live subject to some additional documents to be uploaded. It was planned the new website would be ready to launch ready for the New Year.

RESOLVED that the information given be noted.

iv. ***Local Government Pay Offer 2024***

RESOLVED that the information provided by the Clerk on the outcome of the 2024 pay negotiations and the backdated pay award to be paid to both employees, be noted

v. ***Football Facilities Grant***

The Clerk had submitted a grant application through the Football Foundation towards pitch maintenance and capital equipment details of the grant and contribution were outlined to Members. Over 6 years the grant for pitch maintenance would be £14,080 with a contribution from the Council of £5,120 (Total £19,200.
The capital grant was up to £50k.

RESOLVED that the information given be noted, and further developments awaited

1899. **CORRESPONDENCE, BULLETINS & CIRCULARS**

RESOLVED that the correspondence, bulletins and circulars, details of which were read out by the Clerk be received, and the information contained therein, be noted.

1900. **DATE AND TIME OF NEXT MEETING**

RESOLVED that the next meeting will be held at the Community Hub, Bridge Road, Shotton Colliery on Monday 25 November 2024 commencing at 6.00pm.

CERTIFIED AS A TRUE RECORD

CHAIRPERSON .....
Date: 25th November 2024