# Shotton
# PARISH COUNCIL

*Clerk of the Council: MR. S. WARDLE*

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Date: 25 October 2022

**Dear Member,**

**You are hereby summonsed to attend a meeting of the Shotton Parish Council to be held at The Community Hub, Bridge Road, Shotton Colliery, on Monday, 31st October 2022 at 6.00pm for the purpose of transacting the following business:**

***Members of the public are invited to address the Council between 6.00pm and 6.15pm.***

S Wardle
**Clerk to the Council**

**A G E N D A**

1. **TO ACCEPT APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 26th SEPTEMBER 2022** (copy to follow)

4. **GROUNDSMANS REPORT**

5. **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS ON BEHALF OF THE PARISH COUNCIL**

6. **COUNTY COUNCILLORS' REPORTS & UPDATE**

7. **SHOTTON PARTNERSHIP & AAP UPDATE**

8. **FINANCIAL MATTERS**
   i. Schedule of Payments October 2022 (Clerk to report)
   ii. Electronic Banking
   iii. Bank Reconciliation
   iv. Notice of Conclusion of Audit
   v. 2023/24 Budget suggestions and to fix date for Budget Workshop
   vi. Request for Financial Assistance – Churchyard Grass cutting at Our Lady of Lourdes

9. **PLANNING MATTERS** (details previously circulated by email)

10. **COUNCILLOR WORKING GROUPS**
    i. Shotton Colliery Closure Anniversary Coal Hutch Planter
    ii. Play Equipment Community Park – Completion delayed 3 weeks - Clerk to update
    iii. Shotton PC Facebook
    iv. Community Garden Project- Cllr M Parker
    v. Community Consultation Update on outcomes from Consultation Day
    vi. Jubilee Poetry Competition
    vii. Proposed Working Group for Coronation/ Official Play Area Opening

11. **SHOTTON BANNER – Display at Easington CLP 100th Anniversary Dinner**

12. **PROGRESS REPORT OF THE CLERK**

13. **CORRESPONDENCE**

14. **DATE & TIME OF NEXT MEETING** -Monday, 28th November 2022 at 6.00pm at Shotton Community Hub

**TO: All Members of Shotton Parish Council, County Councillor C Hood, c.c. Public Notice**