Shotton
PARISH COUNCIL

Clerk of the Council: MR. S. WARDLE

14 Claypool Farm Close, Hutton Henry,
Hartlepool, Co Durham, TS27 4QZ
Telephone: 01429 836793
Mobile: 07904 278889
E-mail: wardlestuart@btinternet.com
Web: www.shottonpc.yolasite.com

Date: 22 November 2022

Dear Member,

You are hereby summonsed to attend a meeting of the Shotton Parish Council to be held at The Community Hub, Bridge Road, Shotton Colliery, on Monday, 28th November 2022 at 6.00pm for the purpose of transacting the following business:

Members of the public are invited to address the Council between 6.00pm and 6.15pm.

S Wardle
Clerk to the Council

A G E N D A

1. **TO ACCEPT APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 31st OCTOBER 2022** (copy attached)

4. **GROUNDSMANS REPORT**

5. **COUNCILLORS REPORTS OF THEIR ATTENDANCE AT MEETINGS ON BEHALF OF THE PARISH COUNCIL**

6. **COUNTY COUNCILLORS' REPORTS & UPDATE**

7. **SHOTTON PARTNERSHIP & AAP UPDATE**

8. **FINANCIAL MATTERS**
   i. Schedule of Payments November 2022 (Clerk to report)
   ii. Electronic Banking
   iii. Bank Reconciliation
   iv. Budget – Members to bring forward suggestions and to confirm Workshop Date

9. **PLANNING MATTERS** (details previously circulated by email)

10. **COUNCILLOR WORKING GROUPS**
    i.Play Equipment Community Park – Completion delays & Harris Fencing - Clerk to update
    ii.Shotton PC Facebook
    iii.Community Garden Project- Cllr M Parker
    iv.Community Consultation Update on outcomes from Consultation Day
    v.Jubilee Poetry Competition
    vi.Proposed Working Group for Coronation/ Official Play Area Opening

11. **PROGRESS REPORT OF THE CLERK**

12. **CORRESPONDENCE**

13. **DATE & TIME OF NEXT MEETING -**December Recess**,** Monday, 23rd January 2023 at 6.00pm at Shotton Community Hub

TO: All Members of Shotton Parish Council, County Councillor C Hood, c.c. Public Notice